

Access and Innovation

Parkland College looks at innovative ways to promote the College and its programs, develop customized programming to attract students from and beyond the area, and provide access for all learners.

📖 The College is currently developing a program in conjunction with Camosun College of Victoria, BC to provide a post-graduate diploma in Mental Health Addictions, a first for Saskatchewan.

📖 A new partnership between First Nations University of Canada and Parkland College was finalized to offer the four-year Bachelor of Indigenous Education. The program is offered to both first Nations and non-First Nations students and is slated to begin Fall 2012.



Bachelor of Indigenous Education signing.

📖 Parkland College received over 100 applications from international students and selected 12 from Bangladesh, India, Jamaica and Nepal. The students enrolled in Continuing Care Assistant, Business, and Office Education programs.

📖 English as an Additional Language services were delivered to over 87 learners throughout the region with programs in Esterhazy, Lintlaw, Melville, Preeceville, and Yorkton.

📖 12 Adult Basic Education programs were delivered to 100 on-reserve learners in six First Nation communities in the 2011-2012 academic year.

📖 10 Adult 12 online courses were delivered to 282 students in North America.

College of Choice for Learners

Parkland College is committed to delivering the highest quality of programs and services in East Central Saskatchewan by investing in future leaders today and meeting the demand for innovative growth and development opportunities.

📖 Parkland College awarded \$107,350 in scholarships in the 2011-2012 academic year. Entrance scholarships totalled \$39,000 and were awarded to 31 recipients. An additional \$68,350 was awarded to 72 students enrolled in Adult Basic Education, Certificate, Diploma, and University programs across the region.

📖 During the annual graduation ceremony 6 university degrees were celebrated including five students who graduated from the University of Regina, Bachelor of Social Work program and one student who graduated from the University of Saskatchewan, Bachelor of Fine Arts program.



Guest speaker and social work grad Anthony Allary.

📖 More than two dozen Parkland College students completed a unique "Introduction to Agriculture" pilot program – a partnership between Parkland College, Lakeland College, Keeseekoose First Nation, and Inroads to Agriculture.

📖 Parkland College also welcomed a new cohort of Master of Education, Education Administration students. The program, accredited by the University of Saskatchewan, is comprised of 18 students including one Parkland College staff member.

Economic Growth and Prosperity

Parkland College proactively meets the needs of businesses and individuals in the region by supporting regional economic activity, building partnerships, and providing training support to businesses.

📖 The first full year of the Mosaic Potash Contractor Orientation sessions at the Esterhazy site were successfully completed. 124 classes were delivered to 2520 participants.

📖 13 Essential Skills projects were delivered to 257 learners throughout the Parkland region.

📖 50 staff members were trained during workplace essential skills projects at Painted Hand Casino and the Yorkton Co-operative Association. The projects focused on development and retention.



Yorkton Co-operative Association Staff

📖 Parkland College in partnership with Pasqua First Nation delivered a Residential Workers Essential Skills Program with a completion rate of 90% and 70% connection rate to employment.

📖 The College began negotiating a variety of MOU's over the course of the 2011-2012 academic year including:

- To become the Saskatchewan deliverer of Nova Scotia Community College's Second Class Power Engineering Online program.
- To bring the City of Regina on board as a key partner for the fire program.

Employer of Choice

Parkland College is committed to being an Employer of Choice, an organization where employee actions are directly aligned with business goals, employees feel appreciated and valued for their hard work, and where employee contributions are acknowledged and rewarded. This direction focuses on encouraging staff to join, stay, perform and adapt in the organization.

📖 In 2011-2012 Parkland College employed 214 employees or 98.03 full time equivalent (FTE) position.

📖 The Diversity Committee launched in 2011 with six members. The new committee aims to develop a plan that builds an awareness and understanding of diversity within Parkland College around the areas of international, abilities, generational and Aboriginal.



2012 Diversity Day

📖 The Wellness Committee continued to promote holistic health strategies and activities, focusing on physically improving our lunch and coffee room environments.

📖 Ten employees were recognized for their dedication and service to adult education and to the organization at the annual staff recognition event.

📖 Results of an employee survey indicated 88% of staff members agree Parkland College is an Employer of Choice.

📖 The College invested \$77,000 in professional development and in-service opportunities for our staff.

College Renewal and Expansion

Parkland College is committed to growth and development of the institution and the region it serves through the communication of the College vision, development of infrastructure and administration, and growth in leadership and management.



Trades and Technology Centre Conceptual Design

📖 Trades and Technology Centre development updates:

- Parkland College began working with an external consultant on the execution of a Capital Campaign.
- Led by community members a Capital Campaign Cabinet was formed, co-chairs were appointed, and cultivation of donors began throughout the region.
- In June, PotashCorp provided a major matching grant gift challenge of \$1.225 million in effect until the end of 2012.
- A formal announcement of a \$3,480,000 land donation for the Trades and Technology Centre was made by the City of Yorkton.
- The College remains optimistic of a 2014 opening.



President's Message - Dr. Fay Myers



During the 2011-2012 program year Parkland College continued to fill a central role in the development of a skilled workforce for our region's labour market. Among the highlights:

A new Strategic Plan was developed throughout the year, resulting in strategic directions and priorities for the next three years and beyond. The mission for Parkland College is to act as a catalyst – changing lives, communities and industry one learner at a time. It is accompanied by a vision of prosperous individuals, enterprises and economies driven by excellence at Parkland College.

The planning of the Trades and Technology Centre infrastructure project moved forward with assistance from the Ministry of Advanced Education. The College worked with an external consultant on the execution of a Capital Campaign. A Capital Campaign Cabinet was formed, co-chairs were appointed, and cultivation of donors began throughout the region. In June, Potash Corporation of Saskatchewan provided a major matching gift challenge of \$1.225 million in effect until the end of 2012.

The financial position of Parkland College remains strong. Over the last six years, the College has seen an increase of 21% in government funding and an increase of 49% in generated contract revenue and tuitions. Over the last five years, the College has served an additional 249 full load equivalent (FTE) students representing a 38% increase in the number of FLEs.

Parkland College continues to deliver responsive, relevant programming through a full continuum of learning from a Masters level through degrees, skills training, industry training, upgrading to Grade 12 level, Essential Skills, Literacy, and English as an Additional Language.

We wish to thank the many individuals, organizations and businesses with whom we have worked in 2011-2012. As a result of your support, we continue to address the training, advanced skills and education needs of the region and province.

Fay J. Myers



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YOUR ANSWER...

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Finances

Parkland College
Statement of Operations
for the year ended June 30, 2012

	Budget (Note 10)	2012	2011	2012	2011
Revenues					
Advanced Education, Employment & Immigration	\$6,255,579	\$6,865,907	\$6,586,241	\$16,000	\$231,029
Federal Government	144,837	170,524	150,692		170,524
Other Revenue	3,914,135	3,717,228	3,349,416	54,000	3,771,228
Revenues	10,314,550	10,753,659	10,086,349	70,000	231,029
Expenses					
Agency contracts	1,083,669	1,348,752	979,797	476,416	451,980
Amortization	218,381	177,469	222,102		177,469
Equipment					222,102
Facilities	473,573	438,539	410,118		438,359
Information Technology	98,541	47,359	57,608		47,359
Operating (schedule 3)	1,426,982	1,638,348	1,316,914		1,638,348
Personal Services	7,161,417	6,961,873	7,191,017		7,191,017
Excess (deficiency) of revenues over expenses	10,462,562	10,841,484	9,948,412	476,416	451,980
					11,317,899
					10,400,391
Totals	Budget 2011	2012	2011	2012	2011

**Financial Statements available on the College's website at: http://www.parklandcollege.sk.ca/about_us/publications.html



PARKLAND
COLLEGE

Your Answer...

*Annual Report
Appendices*

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Board of Governors' Report

The Parkland College Board of Governors carried on many of its regular duties throughout the year. These included approval of the monthly financial statements and Audited Financial Statements, approval of the Trimester reports presented by Management, review of the Regional College Act and Regulations, approval of the Business Plan, Needs Assessment, Annual Report, facility leases and high cost technology purchases. A Risk Assessment process and document was also approved for implementation.

The Audit Finance Committee is responsible for working closely with Management throughout the yearly auditing process and to recommend approval of the annual Audited Financial Statements to the full Board.

The Board Advocacy Committee's role is to assist the Board of Governors in planning and executing the job of advocacy, communications, relationship-building and fundraising with its many and varied external publics. This role was accomplished through the communication of key messages about Parkland College through individual and group meetings held with key political contacts, stakeholders and the public. Additional Board of Governor advocacy efforts focused on the Trades and Technology Centre project, attending the Premier's Dinner, and a dinner with the Good Spirit School Division Board of Trustees.

The Board of Governors moved to form a Board Governance Committee whose role would be to provide a focus on governance that will enhance Parkland College's performance. The Committee assesses and makes recommendations regarding Board effectiveness, provides direction regarding ongoing Board development, and leads the process for recruitment and recommendation of Board member criteria and new Board members to the Minister responsible for Regional Colleges.

The proposed Trades and Technology Centre along with a Capital Campaign was a regular agenda item of the Board. Approvals at all stages of development were provided by the Board with regular updates on progress provided by Management.

Members of the Board attended the Association of Saskatchewan Regional Colleges, Association of Canadian Community Colleges Conference, Action Plan on Accountability and Governance, Scholarship Teas, and College Graduation.

Parkland College Board of Governors is proud of the work the College has accomplished over the year and is proud to present the College's 2011-2012 Annual Report.

BOARD MEMBERS

Sally Bishop, Kamsack
D. Lydia Cyr, Fort Qu'Appelle
Gord Kennedy, Yorkton
Del Killick, Melville
Robert Maloney, Yorkton
Doris Stelmackowich, Melville

BOARD MEETINGS 2011-12

9 Regular Meetings
1 Constitutional Meeting
2 Audit Committee Meetings
1 Advocacy Committee Meeting
1 Conference Call Meeting

EXECUTIVE COMMITTEE

Del Killick
Sally Bishop

ASSOCIATION OF SASKATCHEWAN REGIONAL COLLEGES REPRESENTATIVE

Del Killick

FINANCE/AUDIT COMMITTEE

Ryan Hoffman
Del Killick
Fay Myers
Doris Stelmackowich

ADVOCACY COMMITTEE

D. Lydia Cyr
Robert Maloney

Key Performance Measures

KEY PERFORMANCE INDICATOR #1

Number of Student Enrollments - expressed in terms of full load equivalents (FLE) for all credit and non-credit programs.	Baseline (FLE's)	2011-12 Target (FLE's)	2011-12 Results (FLE's)
1a) Skills Training - Institute Credit (includes Institute Credit-SIAST, Institute Credit-Other and Apprenticeship)	348	343	313
b) Skills Training - Industry Credit	33	30	50
c) Skills Training - Non-Credit	29	23	29
d) Adult Basic Education - Credit	242	305	324
e) Adult Basic Education - Non-Credit	74	61	122
f) University - Credit	64	64	71

KEY PERFORMANCE INDICATOR #2

Participation, Employment, and Continued to Take Further Training (Rates for Aboriginal Students in %'s, Credit Programs only)	Baseline (%'s)	2011-12 Target (%)	2011-12 Results (%)
2A. Aboriginal Participation (Enrollment) Rate (full-time/part-time)			
a) Skills Training - Institute Credit	20	25	16
b) Skills Training - Industry Credit	22	22	16
c) Adult Basic Education - Credit	52	52	55
d) University - Credit	26	26	27
2B. Graduation Rates of Aboriginal Persons (full-time)			
a) Skills Training - Institute Credit			
i) As % of Graduates	21	25	10
ii) As % of Aboriginal Enrolments	54	65	54
b) Skills Training - Industry Credit			
i) As % of Graduates	no full-time students	n/a	n/a
ii) As % of Aboriginal Enrolments	no full-time students	n/a	n/a
c) Adult Basic Education - Credit			
i) As % of Graduates	61	65	77
ii) As % of Aboriginal Enrolments	21	20	27
2C. Aboriginal Employment Rate (full-time)			
a) Skills Training - Institute Credit	74	74	75
b) Skills Training - Industry Credit	no full-time students	n/a	n/a
c) Adult Basic Education - Credit	64	70	79
2D. Aboriginal Continued to Further Training (full-time)			
a) Skills Training - Institute Credit	64	65	0
b) Skills Training - Industry Credit	no full-time students	n/a	n/a
c) Adult Basic Education - Credit	82	85	85

Key Performance Measures

KEY PERFORMANCE INDICATOR #3

Number of Graduates/Completers for all Credit Programs (In #'s of students)	Baseline (# of students)	2011-12 Target (# of students)	2011-12 Results (# of students)
3A. Number of Graduates			
a) Skills Training - Institute Credit (full-time/part-time)	216	225	259
b) Skills Training - Industry Credit (part-time does not include casual)	218	200	157
c) Adult Basic Education - Credit (full-time/part-time)	84	100	110
3B. Number of Completers			
a) Skills Training - Institute Credit (full-time/part-time)	259	275	269
b) Skills Training - Industry Credit (part-time does not include casual)	17	25	14
c) Adult Basic Education - Credit (full-time/part-time)	233	250	366

*Completer: Any participant who has successfully completed course requirements or remained to the end of the program.

*Graduate: Any participant who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institute.

KEY PERFORMANCE INDICATOR #4

Participation, Employment, and Continued to Take Further Training (Rates for all students in %'s, for credit programs only)	Baseline (%'s)	2011-12 Target (%'s)	2011-12 Results (%'s)
4A. Participation (Enrolment) Rate (full-time/part-time)			
a) Skills Training - Institute Credit	38	38	35
b) Skills Training - Industry Credit (part-time does not include casual)	16	16	10
c) Adult Basic Education - Credit	32	32	44
d) University - Credit	14	14	11
4B. Graduation Rates of Students (full-time)			
a) Skills Training - Institute Credit			
i) As % of Enrolments	52	65	74
c) Skills Training - Industry Credit			
i) As % of Enrolments	no full-time students	n/a	n/a
d) Adult Basic Education - Credit			
i) As % of Enrolments	20	25	27
4C. Employment Rate (full-time)			
a) Skills Training - Institute Credit	88	88	84
b) Skills Training - Industry Credit	no full-time students	n/a	n/a
c) Adult Basic Education - Credit	70	70	85
4D. Continued to Further Training Rates (full-time)			
a) Skills Training - Institute Credit	63	65	69
b) Skills Training - Industry Credit	no full-time students	n/a	n/a
c) Adult Basic Education - Credit	80	80	88

Key Performance Measures

KEY PERFORMANCE INDICATOR #5

	Baseline (\$'s)	2011-12 Target (\$'s)	2011-12 Results (\$'s)
Total Contractual Revenue (In Contract \$ Received)	\$987,821	\$1,000,000	\$1,368,353

NOTES:

- KPI #1: For comparison purposes, FLE's for the baseline and target have been 'revised' to reflect the changes to the FLE divisors effective October 2011.
- KPI #2B & 4B: Graduation rates are based on full-time students only. This was implemented to more accurately reflect graduation rates, as majority of part-time enrolments are 'completed' and not graduated.
- KPI #3A(b): Industry Credit Part time graduates (157) are reported here. However, this does not include 1,109 casual graduates which make up the majority of grads for this program area.
Note: Casual student is someone who takes courses (within a program group) that collectively totals less than 30 hours.
- KPI #2C: Aboriginal employment rates went up to 75% for Institute Credit and 79% for ABE credit.
- KPI #4C(a): Institute Credit Employment Rate (Number of FT institute credit graduates / # grads contacted minus grads that went to further training): 84% of the graduates are employed.

Enrollment by Program

Table 1 - Comprehensive Enrollment by Program Groups for the Whole College

Program Groups		Actuals							
		2010-2011				2011-2012			
		Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	Institute Credit:								
	SIAST	158	254	4	234.97	141	252	6	261.71
	Other:	50	69	5	60.23	37	76	3	30.77
	Apprenticeship & Trade	47	9		21.33	37	19		20.98
	Total Institute Credit	255	332	9	316.53	215	347	9	313.46
	Industry Credit:								
	Total Industry Credit	0	123	856	23.52	0	167	1,136	50.40
	Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)								
Total Non-Credit	0	88	714	16.50	0	81	2,783	29.10	
TOTAL SKILLS TRAINING		255	543	1,579	356.55	215	595	3,928	392.96
ADULT BASIC EDUCATION	ABE Credit:								
	Adult 12	124	369		234.60	106	362		217.48
	Adult 10	102	55		86.93	105	68		98.43
	Academic GED	0	43		0.40	0	74		8.16
	Total ABE Credit	226	467		321.93	211	504		324.07
	ABE Non-Credit:								
	Employability/Life Skills	22	143		44.51	15	242		93.58
	English Language Training	0	93		12.57	0	87		13.12
	General Academic Studies	23	68		17.36	4	75		7.84
Literacy	0	75		11.21	0	60		7.22	
Total ABE Non-Credit	45	379		85.65	19	464		121.76	
TOTAL ADULT BASIC EDUCATION		271	846		407.58	230	968		445.83
UNIVERSITY	Total University	51	101		62.26	60	111		70.9
TOTAL ENROLLMENT		577	1,490	1,579	826.39	505	1,674	3,928	909.69

2011-12 Results as of October 31, 2012

PT – Part-time
 FT- Full-time
 Cas – Casual
 FLE – Full Load Equivalent

See Glossary for Definitions of Terms

Enrollment by Program

Table 1A - Enrollment by Program Groups for CANORA Campus

		Actuals							
		2010-2011				2011-2012			
	Program Groups	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	Institute Credit:								
	SIAST	0	56	3	11.12	0	58	3	15.03
	Other								
	Apprenticeship & Trade								
	Total Institute Credit					0	58	3	15.03
	Industry Credit:								
	Total Industry Credit	0	6	106	2.05	0	11	103	2.52
	Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)								
Total Non-Credit	0	0	41	0.37	0	0	11	.11	
TOTAL SKILLS TRAINING		0	62	150	13.54	0	69	117	17.66
ADULT BASIC EDUCATION	ABE Credit:								
	Adult 12	23	9		28.03	21	13		17.80
	Adult 10	23	7		17.99	29	13		21.03
	Academic GED	0	11		0.12	0	36		7.85
	Total ABE Credit	46	27		46.14	50	62		46.68
	ABE Non-Credit:								
	Employability/Life Skills	0	14		5.96	0	115		42.02
	English Language Training	0	15		2.42	0	12		1.00
	General Academic Studies					4	14		3.65
	Literacy	0	5		0.21	0	8		.91
Total ABE Non-Credit	0	34		8.59	4	149		47.58	
TOTAL ADULT BASIC EDUCATION		46	61		54.73	54	211		94.26
UNIVERSITY	Total University	0	6		1.00	0	9		1.50
TOTAL ENROLLMENT		46	129	150	69.27	54	289	117	113.42

2011-12 Results as of October 31, 2012

PT – Part-time
 FT- Full-time
 Cas – Casual
 FLE – Full Load Equivalent

**Note: Canora Campus includes Kamsack & area

Enrollment by Program

Table 1B - Enrollment by Program Groups for ESTERHAZY Campus

		Actuals							
		2010-2011				2011-2012			
		Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	Institute Credit:								
	SIAST	0	11		3.71	0	8		2.11
	Other								
	Apprenticeship & Trade	47	9		21.33	37	19		20.98
	Total Institute Credit	47	20		25.04	37	27		23.09
	Industry Credit:								
	Total Industry Credit	0	8	157	2.60	0	25	264	6.36
	Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)								
Total Non-Credit	0	1	311	1.89	0	0	2,473	15.15	
TOTAL SKILLS TRAINING		47	29	468	29.53	37	52	2,737	44.60
ADULT BASIC EDUCATION	ABE Credit:								
	Adult 12	0	297		93.56	0	282		94.96
	Adult 10								
	Academic GED								
	Total ABE Credit	0	297		93.56	0	282		94.96
	ABE Non-Credit:								
	Employability/Life Skills								
	English Language Training	0	28		3.56	0	21		2.87
General Academic Studies					0	9		.46	
Literacy									
Total ABE Non-Credit	0	28		3.56	0	30		3.33	
TOTAL ADULT BASIC EDUCATION		0	325		97.12	0	312		98.29
UNIVERSITY	Total University	0	4		0.90	0	4		.60
TOTAL ENROLLMENT		47	358	468	127.55	37	368	2,737	143.49

2011-12 Results as of October 31, 2012

PT – Part-time
 FT- Full-time
 Cas – Casual
 FLE – Full Load Equivalent

**NOTE: The "Online" Adult 12 program is entered under the Esterhazy Campus.

Enrollment by Program

Table 1C - Enrollment by Program Groups for FORT QU'APPELLE Campus

		Actuals							
		2010-2011				2011-2012			
		Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	Institute Credit:								
	SI/AST	6	56		22.24	3	40		24.86
	Other:	16	0		24.49				
	Apprenticeship & Trade								
	Total Institute Credit	22	56		46.73	3	40		24.86
	Industry Credit:								
	Total Industry Credit	0	0	2	0.05	0	11	30	1.05
	Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)								
Total Non-Credit	0	8	34	0.93	0	0	31	.65	
TOTAL SKILLS TRAINING		22	64	36	47.71	3	51	61	26.56
ADULT BASIC EDUCATION	ABE Credit:								
	Adult 12	17	15		21.94	15	21		17.61
	Adult 10	32	16		28.35	28	20		27.05
	Academic GED	0	7		0.08	0	11		.11
	Total ABE Credit	49	38		50.37	43	52		44.77
	ABE Non-Credit:								
	Employability/Life Skills	0	8		1.61	0	65		28.92
	English Language Training								
	General Academic Studies	21	13		12.07	0	8		.90
	Literacy	0	11		1.24	0	12		.96
Total ABE Non-Credit	21	32		14.92	0	85		30.78	
TOTAL ADULT BASIC EDUCATION		70	70		65.29	43	137		75.55
UNIVERSITY	Total University	0	6		1.00	0	6		.70
TOTAL ENROLLMENT		92	140	36	114.00	46	194	61	102.81

2011-12 Results as of October 31, 2012

PT – Part-time
 FT- Full-time
 Cas – Casual
 FLE – Full Load Equivalent

Enrollment by Program

Table 1D - Enrollment by Program Groups for MELVILLE Campus

Program Groups		Actuals							
		2010-2011				2011-2012			
		Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	Institute Credit:								
	SIAST	16	20		24.73	15	9		11.92
	Other	34	59	5	34.89	37	76		30.52
	Apprenticeship & Trade								
	Total Institute Credit	50	79	5	59.62	52	85		42.44
	Industry Credit:								
	Total Industry Credit	0	22	136	4.20	0	25	213	4.86
	Non-Credit (Industry Non-Credit, Community/Individual Non- Credit, Personal Interest Non- Credit)								
	Total Non-Credit	0	17	13	1.65	0	8	11	.71
TOTAL SKILLS TRAINING		50	118	154	65.47	52	118	224	48.01
ADULT BASIC EDUCATION	ABE Credit:								
	Adult 12	15	14		18.02	11	11		11.79
	Adult 10	8	12		7.79	12	8		13.05
	Academic GED	0	10		0.04	0	8		0.03
	Total ABE Credit	23	36		25.85	23	27		24.87
	ABE Non-Credit:								
	Employability/Life Skills								
	English Language Training					0	7		.38
	General Academic Studies	2	15		3.23				
	Literacy								
Total ABE Non-Credit	2	15		3.23	0	7		.38	
TOTAL ADULT BASIC EDUCATION		25	51		29.08	23	34		25.25
UNIVERSITY	Total University	0	6		1.00	0	6		1.40
TOTAL ENROLLMENT		75	175	154	95.55	75	158	224	74.66

2011-12 Results as of October 31, 2012

PT – Part-time
 FT- Full-time
 Cas – Casual
 FLE – Full Load Equivalent

Enrollment by Program

Table 1E - Enrollment by Program Groups for YORKTON Campus

		Actuals							
		2010-2011				2011-2012			
		Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	Institute Credit:								
	SIAST	136	118	1	173.17	123	157	4	207.79
	Other	0	10		0.86	0	1	5	.25
	Apprenticeship & Trade								
	Total Institute Credit	136	128	1	174.03	123	158	9	208.04
	Industry Credit:								
	Total Industry Credit	0	79	521	14.62	0	76	633	35.60
<i>Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)</i>									
Total Non-Credit	0	62	315	11.65	0	72	259	12.48	
TOTAL SKILLS TRAINING		136	269	837	200.30	123	306	901	256.12
ADULT BASIC EDUCATION	ABE Credit:								
	Adult 12	70	43		73.05	59	40		75.32
	Adult 10	39	20		32.80	36	27		37.30
	Academic GED	0	15		0.16	0	19		.17
	Total ABE Credit	109	78		106.01	95	86		112.79
	ABE Non-Credit:								
	Employability/Life Skills	22	121		36.94	15	76		22.64
	English Language Training	0	50		6.60	0	51		8.87
	General Academic Studies	0	40		2.06	0	44		2.83
	Literacy	0	59		9.76	0	40		5.35
Total ABE Non-Credit	22	270		55.36	15	211		39.69	
TOTAL ADULT BASIC EDUCATION		131	348		161.37	110	297		152.48
UNIVERSITY	Total University	50	88		58.36	57	98		66.70
TOTAL ENROLLMENT		317	705	837	420.03	290	701	901	475.30

2011-12 Results as of October 31, 2012

PT – Part-time
 FT- Full-time
 Cas – Casual
 FLE – Full Load Equivalent

Equity Participation

Table 2 - Equity Participation Enrollments by Program Groups for the Whole College

Program Groups	Actuals																								
	2010-2011						2011-2012																		
	Aboriginal		Visible Minority		Disability		Total Enrollment		Aboriginal		Visible Minority		Disability		Total Enrollment										
	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas										
SKILLS TRAINING																									
Institute Credit:																									
SI/AST	24	63	0	2	3	0	2	4	0	158	254	4	20	47	0	3	10	0	4	8	0	141	252	6	
Other:	19	4	0	3	0	0	0	1	0	50	69	5	5	15	0	0	5	0	0	0	0	37	76	3	
Apprenticeship & Trade	4	0	0	0	0	0	0	0	0	47	9	0	3	1	0	0	0	0	1	0	0	37	19	0	
Total Institute Credit	47	67	0	5	3	0	2	5	0	255	332	9	28	63	0	3	15	0	5	8	0	215	347	9	
Industry Credit:																									
Total Industry Credit	0	22	69	0	3	4	0	6	6	0	123	856	0	27	107	0	5	17	0	1	19	0	167	1,136	
Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)																									
Total Non-Credit	0	11	62	0	5	11	0	1	10	0	88	714	0	3	168	0	5	35	0	1	32	0	81	2,783	
TOTAL SKILLS TRAINING	47	100	131	5	11	15	2	12	16	255	543	1,579	28	93	275	3	25	52	5	10	51	215	595	3,928	
ADULT BASIC EDUCATION																									
Adult Basic Education Credit:																									
Adult 12	81	107		7	18		7	12		124	369		72	106		4	12		15	6		106	362		
Adult 10	92	43		3	1		7	2		102	55		93	61		3	2		15	1		105	68		
Academic GED	0	31		0	3		0	3		0	43		0	59		0	2		0	10		0	74		
Total ABE Credit	173	181		10	22		14	17		226	467		165	226		7	16		30	17		211	504		
Adult Basic Education Non-Credit:																									
Employability / Life Skills	16	99		1	11		1	17		22	143		13	195		1	11		1	14		15	242		
English	0	0		0	9		0	0		0	93		0	0		0	6		0	0		0	87		
Language Training	22	32		1	3		3	1		23	68		4	34		0	3		0	0		4	75		
Academic Studies	0	41		0	12		0	9		0	75		0	39		0	6		0	5		0	60		
Total ABE Non-Credit	38	172		2	35		4	27		45	379		17	268		1	26		1	19		19	464		
TOTAL ADULT BASIC EDUCATION	211	353		12	57		18	44		271	846		182	494		8	42		31	36		230	968		
UNIVERSITY	10	32		1	4		2	4		51	101		16	30		0	4		2	2		60	111	0	
TOTAL ENROLLMENT	268	485	131	18	72	15	22	60	16	577	1,490	1,579	226	617	275	11	71	52	38	48	51	505	1,674	3,928	

Results as of October 31, 2012

Note for Table 2 & 4: Equity statistics are voluntary and only students willing to declare were reported.

PT – Part-time
 FT – Full-time
 Cas – Casual

Student Success

Table 3 - Student Success by Program Groups for the Whole College

Program Groups		Actuals																							
		2010-2011						2011-2012																	
		Total Students Completed		Total Students Graduated		Total Employed		Total Going to Further Training		Total Students Completed		Total Students Graduated		Total Employed		Total Going to Further Training									
FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas								
Skills Training	Institute Credit:																								
	S/IAST	23	188	4	107	42	0	59	33	1	40	13	24	211	6	97	24	0	62	19	1	20	15		
	Other:	14	69	5	43	0	0	5	0	0	21	0	9	25	0	25	58	3	7	0	0	11	0		
	Apprenticeship & Trade	0	0	0	47	12	0	43	0	0	0	0	0	0	0	37	18	0	0	0	0	0	0		
	Total Institute Credit	37	257	9	197	54	0	107	33	1	61	13	33	236	6	159	100	3	69	19	1	31	15		
	Institute Credit:																								
	Total Industry Credit	0	20	19	0	99	842						0	14	30	0	157	1,109							
	Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)																								
	Total Non-Credit	0	88	713									0	81	2,777										
	37	365	741	197	153	842	107	33	1	61	13		33	331	2,813	159	257	1,112	69	19	1	31	15		
TOTAL SKILLS TRAINING																									
Adult Basic Education	ABE Credit:																								
	Adult 12	71	273		21	9		24	101		55	114	47	247		26	7		24	102		38	94		
	Adult 10	33	8		38	2		12	2		38	6	44	9		31	4		14	4		48	6		
	Academic GED	0	3		0	38		0	5		0	22	0	19		0	42		0	15		0	16		
	Total ABE Credit	104	284		59	49		36	108		93	142	91	275		57	53		38	121		86	116		
	Non-Credit:																								
	Employability / Life Skills	15	102					13	48		2	8	11	160					8	71		0	33		
	English Language	0	72					0	44		0	2	0	77					0	41		0	5		
	Training General Academic Studies	23	48					4	27		12	3	4	66					1	36		1	5		
	Literacy	0	64					0	13		0	11	0	54					0	15		0	21		
Total ABE Non-Credit	38	286					17	132		14	24	15	357					9	163		1	64			
TOTAL ADULT BASIC EDUCATION	142	570		59	49		53	240		107	166	106	632		57	53		47	284		87	180			
UNIVERSITY	50	100										57	106												
TOTAL ENROLLMENT	229	1,035	741	256	202	842	160	273	1	168	179	196	1,069	2,813	216	310	1,112	116	303	1	118	195			

Results as of October 31, 2012

Completed = the total number of students who completed course requirements or remained to the end of the program.

Graduated = the number of students who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution or recognized by industry.

Notes for Tables 3 & 4

- o We do not 'Graduate' University and part-time institute credit programs, all are under completed columns for both academic years.
- o We do not do follow-up for University, apprenticeship, part-time institute credit, skills training non-credit and short study industry credit programs.
- o If more than one type of follow-up is reported for an individual in a program group, enrollment is counted once and they are counted once under each type of follow-up.

Equity Participation

Table 4 - Equity Participation Completers & Graduates by Program Groups for Whole College

		Actuals																	
		2010-2011									2011-2012								
		Aboriginal			Visible Minority			Disability			Aboriginal			Visible Minority			Disability		
Program Groups	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G	
SKILLS TRAINING	Institute Credit:																		
	SIAST	87	39	28	5	1	1	6	4	1	67	30	27	13	9	2	12	8	3
	Other:	23	10	13	3	1	3	1	1	0	20	6	13	5	2	3	0	0	0
	Apprenticeship & Trade	4	0	4	0	0	0	0	0	0	4	0	4	0	0	0	1	0	1
	Total Institute Credit	114	49	45	8	2	4	7	5	1	91	36	44	18	11	5	13	8	4
	Industry Credit:																		
	Total Industry Credit	91	6	83	7	1	5	12	1	11	134	17	119	22	0	22	20	1	19
	Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)																		
	Total Non Credit	73	73		16	16		11	11		171	170		40	40		33	32	
	TOTAL SKILLS TRAINING	278	128	128	31	19	9	30	17	12	396	223	163	80	51	27	66	41	23
ADULT BASIC EDUCATION	Adult Basic Education Credit:																		
	Adult 12	188	105	14	25	13	1	19	11	1	178	83	16	16	10	2	21	14	2
	Adult 10	135	36	35	4	1	3	9	3	3	154	44	31	5	3	0	16	8	4
	Academic GED	31	2	29	3	0	3	3	0	2	59	17	30	2	1	1	10	2	6
	Total ABE Credit	354	143	78	32	14	7	31	14	6	391	144	77	23	14	3	47	24	12
	Adult Basic Education Non-Credit:																		
	Employability/Life Skills	115	72		12	9		18	15		208	128		12	10		15	8	
	English Language Training	0	0		9	6		0	0		0	0		6	5		0	0	
	General Academic Studies	54	35		4	4		4	4		38	32		3	3		0	0	
	Literacy	41	35		12	10		9	6		39	34		6	6		5	4	
Total ABE Non-Credit	210	142		37	29		31	25		285	194		27	24		20	12		
TOTAL ADULT BASIC EDUCATION	564	285	78	69	43	7	62	39	6	676	338	77	50	38	3	67	36	12	
UNIVERSITY	Total University	42	42		5	5		6	6		46	43		4	4		4	3	
TOTAL ENROLLMENT		884	455	206	105	67	16	98	62	18	1,118	604	240	134	93	30	137	80	35

Results as of October 31, 2012

PT – Part-time
 FT- Full-time
 Cas – Casual

E = total enrollment

C = completers (the total number of students who completed course requirements or remained to the end of the program).

G = graduates (the total number of students who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution or recognized by industry).

Human Resources

Parkland College employed 98.03 full time equivalent (FTE) positions in 2011-2012.

Our employees are student-focused, knowing their work has a strong and positive impact on students, communities, partners and the economy. Our values of respect, compassion, life-long learning, leadership, and integrity have formed a positive culture at the College.

The Wellness committee continued to promote a strong wellness strategy, emphasizing holistic health strategies and activities, and focusing on mental/emotional, physical, and spiritual health. In 2011-2012, the committee focused on physically improving our lunch and coffee room environments.

The Employer of Choice committee continued to focus on enhancing Parkland College as an organization where employee actions are directly aligned with business goals, where employees feel appreciated and valued for their hard work, and where contributions are acknowledged and rewarded. In 2011-2012, 88% of employees felt Parkland College was an Employer of Choice.

The Staff Recognition Committee organized the annual Staff Recognition event where 10 employees were recognized for their dedication and services to adult education and the organization.

Parkland College invested \$77,000 in professional development and in-service opportunities for our staff.

Position & Classification	# of Employees	F.T.E.'s
Out of Scope		
President	1	1.00
Director, Academics & Student Services	1	1.00
Director, Advancement	1	1.00
Director, Finance & Administration	1	1.00
Director, Human Resources	1	1.00
Director, Training & Business Development	1	1.00
Assistant Director, Administration	1	1.00
Executive Assistant	1	1.00
In Scope		
Managers, Level 8	2	2.00
Head Counsellor, Level 8	1	1.00
IT Manager, Level 7	1	1.00
Coordinators, Level 7	7	7.00
Coordinators, Level 6	5	3.00
Counsellors, Level 7	9	5.22
Consultant, Level 7	1	1.00
Training Consultants, Level 6	2	1.64
Facilitators, Level 6	8	3.70
Coordinator, Level 5	1	0.75
Accounting Technicians, Level 5	2	2.00
Accounting Clerk, Level 4	1	0.83
Information Technician, Level 5	1	1.00
Information Technician, Level 4	1	0.60
Student Recruiter, Level 5	1	0.62
Registration Clerk, Level 5	1	1.00
Communications Officer	1	0.50
Program Assistants, Level 4	11	9.26
Receptionists, Level 3	4	2.43
Clericals, Level 2	3	0.94
Casuals, Level 2	3	0.32
Casuals, Level 1	1	0.18
SCN Attendants, Level 1	4	0.33
Janitor, Level 3	1	1.00
Janitors, Level 2	3	1.54
Janitors, Casual	2	0.06
Learning Specialists	2	2.00
Instructors (in-scope grid)	89	33.66
Tutors/Aides	38	5.45
Total	214	98.03

CID instructors and contract instructors are not included.

Human Resources

Out of Scope

Sean Alcorn
Michael Cameron
Kami DePape
Alison Dubreuil
Ryan Hoffman
William Litchfield
Dr. Fay Myers
Rhoda Seidler

Assistant Director, Administration
Director, Training & Business Development
Director, Academic & Student Services
Director, Human Resources
Director, Finance & Administration
Director, Advancement
President and Chief Executive Officer
Executive Assistant

In Scope

Paul Adams
William Aitken
Roxanne Alstad
Douglas Andrews
Delores Badger
Donald Bahrey
Samuel Baidoo
Linda Banga
Sarah Becquet
George Beddome
Patty Benjamin
Carol Bobowski
Maureen Broda
Connie Brown

Janitor
Instructor, Fire
Program Assistant
Instructor Aide
Counsellor
Coordinator, Adult Basic Education
Instructor, Adult Basic Education
Instructor, Adult Basic Education
Instructor Aide
Instructor, Adult Basic Education
SCN/Clerical
Counsellor
Registration Clerk
Coordinator, Business, Health & Human Services
Program Assistant
Information Technology Assistant
Coordinator, Business, Health & Human Services
Instructor, Adult Basic Education
Coordinator, Trades Employment Connection
Instructor, Adult Basic Education On-Line
Counsellor
Program Assistant
Program Assistant
Counsellor
Instructor, Continuing Care Assistant
Instructor, Office Education
Counsellor
Facilitator, Essential Skills
Instructor, Adult Basic Education
Instructor, Practical Nursing
Program Assistant
Instructor, Continuing Care Assistant
Janitor
Student Recruiter
Facilitator, Essential Skills
Instructor, Fire
Counsellor
Consultant
Instructor, Adult Basic Education
Instructor, Addictions Counselling
Instructor, Adult Basic Education
Receptionist
Learning Specialist
Instructor, Trades, Industrial & Agriculture
Coordinator, Trades, Industrial & Agriculture
Training Consultant
SCN/Casual Office Relief
Instructor, Industrial Mechanics
Janitor
Instructor, Business Administration
SCN Attendant
Accounting Technician

Alma Jensen
Michelle Kaeding
Natasha Katchuk
Deborah Keyowski
Sheldon Kostyshyn
Sharleen Kurtz
Kim Kyle-Zwirsky
Darrell Landels
Rachel Lang
Shannon Linnen
Sarah Lipoth
Marion Littlewolfe
Shirley Lockhart
Gwen Machnee
Cheryl Marfleet
Derek Mathewson
Gordon McCullough
Kathleen McDonald
Blaine Miller
Charlotte Morris
Cam Morrison
Donna Neyedley
Bradley Nagy
Marguerite O'Hagan
Brian Omiecinski
Larry Pearen
Terri Pedersen
Nathan Penner
Sandy Persick
Patricia Prokop
Margaret Purich
Mel Puritch
Maureen Rediger
Jackie Rohatensky
Sharon Rokosh
Brad Rose
Sharon Rurak
Kenneth Ryder
Keith Seidler
Lindsay Seidler
Randi Seitz
Gwyneth Shankowsky
Katherine Sharp
Laura Sliva
Katherine Springford
Gail Starr
Phyllis Strelloff
Erin Unchulenko
Christine Virostek
Donna Vranai
Jessie Wade
Brendan Wagner
Brendan Walsh
Betty Waugh
Susan Weinheimer
Scott Weston
Crystal Whitehawk
Mark Whitehawk
Jill Whiting
Carol Wiens
Wendy Wilson

Cynthia Wolkowski
Michael Woods
Jim Wright
Gerry Yacishyn
Dianne Yuzicapi
Carolee Zorn

Receptionist
Program Assistant
Coordinator, Marketing
SCN/Clerical
Information Technology Support
Facilitator, Career and Student Services
Facilitator, Essential Skills
Manager, Trades, Industrial & Agriculture
Instructor Aide
Instructor, Continuing Care Assistant
Instructor Aide
Program Assistant
Janitor
Coordinator, University
Instructor, Practical Nursing
Instructor, Adult Basic Education
Instructor Aide
Instructor, Adult Basic Education
Instructor, Welding
Program Assistant
Instructor, Power Engineering
Counsellor
Instructor, Power Engineering
Instructor, Adult Basic Education
Instructor, Welding
Manager, Business, Health & Human Services
Counsellor
Manager, Technology/Programming
Learning Specialist
Facilitator, Essential Skills
Instructor, Adult Basic Education
Instructor, Power Engineering
Instructor, Office Education
Instructor, Practical Nursing
Accounting Clerk
Instructor, Adult Basic Education
Program Assistant
SCN/Clerical/Program Assistant
Instructor Aide
Instructor, Business Programs
Receptionist
Counsellor
Instructor, ABE Online
SCN Attendant
Coordinator, Literacy
Counsellor
Instructor Aide
Instructor, Adult Basic Education
Accounting Technician
Instructor, Business Year 1
Instructor, Continuing Care Assistant
Communications Officer
Instructor, Continuing Care Assistant
Receptionist
Counsellor
Instructor, Fire
Instructor, Adult Basic Education
Instructor Aide
Program Assistant
Training Consultant/Instructor
Coordinator, Business, Health & Human Services
Program Assistant
Instructor, Addictions Counselling
Instructor, Adult Basic Education
Instructor, Adult Basic Education
Coordinator, Trades Employment Connection
Instructor, Practical Nursing

Financial Statements

*Government of the Province of Saskatchewan
Ministry of Advanced Education*

*Parkland College
Financial Statements*

*For Year Ended
June 30, 2012*

Table of Contents

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- III. Statement of Financial Position
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- VI. Statement of Cash Flows
- VII. Notes to Financial Statements
- VIII. Schedule of Operating Fund Revenues by Function
- IX. Schedule of Operating Fund Expenses by Function
- X. Schedule of Operating Expenses

I. Statement of Responsibility



YOUR Answer...

Melville Administration
Box 790, 200 Block, 9th Avenue East
Melville, SK, S0A 2P0
Ph: (306) 728-4471 Fax: (306) 728-2576

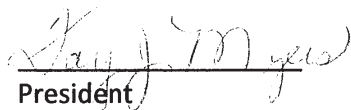
Statement of Management Responsibility

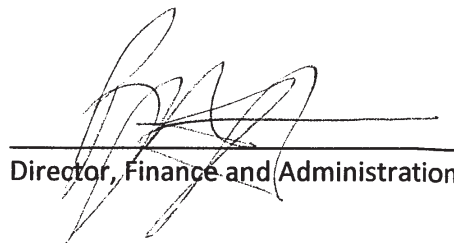
The financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles and are in compliance with the provisions of legislation and related authorities. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. Financial statements are not precise because they include certain amounts based on estimates and judgements.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, the management has developed and maintains a system of internal control designed to provide reasonable assurance that College assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of financial statements.

The Board of Directors of the College is responsible for the review and approval of the financial statements, and ensures management fulfils its financial reporting responsibilities. The Board meets with management and, as required, with the external auditors to discuss the results of audit examinations and financial reporting matters. The external auditors have full access to the Board with and without the presence of management.

The financial statements have been audited by Skilnick Miller Moar Grodecki & Kreklewich, Chartered Accountants. The Auditors' Report outlines the scope of their examination and provides their opinion on the fairness of the presentation of the information in the financial statements.


President


Director, Finance and Administration

August 24, 2012

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Box 398, 740 Sioux Avenue
Fort Qu'Appelle, SK, S0G 1S0
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Box 790, 200 Block 9th Avenue East
Melville, SK, S0A 2P0
Tel: 306 728 4471

200 Prystai Way
Yorkton, SK, S3N 4G4
Tel: 306.783.6566

II. Auditor's Report

Skilnick Miller Moar Grodecki & Kreklewich Chartered Accountants

INDEPENDENT AUDITORS' REPORT

To Members of the Board
Parkland Regional College
MELVILLE, Saskatchewan

Report on the Financial Statements

We have audited the accompanying financial statements of the Parkland Regional College which comprise the statement of financial position as at June 30, 2012 and the statements of operations, change in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Parkland Regional College as at June 30, 2012 and the results of its operations, change in net assets and cash flow for the year then ended in accordance with Canadian generally accepted accounting principles.

Skilnick Miller Moar Grodecki & Kreklewich

SKILNICK MILLER MOAR GRODECKI & KREKLEWICH
Chartered Accountants

Melville, Saskatchewan
August 27, 2012

III. Statement of Financial Position

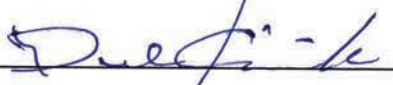
Statement 1

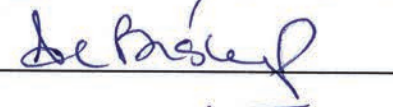
Parkland Regional College
Statement of Financial Position
as at June 30, 2012

	2012			2011
	Operating Fund	Capital Fund	Total	Total
Assets				
Current Assets				
Cash	\$ 424,997	\$ 20,099	\$ 445,096	\$ 850,731
Accounts receivable (Notes 2 & 3)	733,509	-	733,509	746,549
Prepaid expenses	68,957	-	68,957	77,971
Short-term investments (Note 5)	61	-	61	245,386
	<u>1,227,524</u>	<u>20,099</u>	<u>1,247,623</u>	<u>1,920,637</u>
Non-current Assets				
Long-term investments (Note 5)	510,141	-	510,141	257,496
Investment in 580673 Saskatchewan Ltd (Note 2 & 6)	175,000	-	175,000	175,000
Capital assets (Notes 2 & 4)	-	4,020,448	4,020,448	4,251,837
	<u>\$ 1,912,665</u>	<u>\$ 4,040,547</u>	<u>\$ 5,953,212</u>	<u>\$ 6,604,970</u>
Liabilities				
Current Liabilities				
Accrued salaries and benefits	\$ 286,379	\$ -	\$ 286,379	\$ 304,940
Accounts payable and accrued liabilities	434,444	-	434,444	397,444
Unearned revenue (Notes 2 & 7)	322,788	-	322,788	498,745
	<u>1,043,612</u>	<u>-</u>	<u>1,043,612</u>	<u>1,201,129</u>
Net Assets				
Invested in capital assets	-	4,020,448	4,020,448	4,251,837
Externally restricted (Note 8)	-	20,099	20,099	104,569
Internally restricted (Note 9)	546,445	-	546,445	744,847
Unrestricted	322,608	-	322,608	302,588
	<u>869,053</u>	<u>4,040,547</u>	<u>4,909,600</u>	<u>5,403,841</u>
	<u>\$ 1,912,665</u>	<u>\$ 4,040,547</u>	<u>\$ 5,953,212</u>	<u>\$ 6,604,970</u>

See accompanying notes to the financial statements

APPROVED BY THE BOARD





IV. Statement of Operations

Statement 2

Parkland Regional College
Statement of Operations
for the year ended June 30, 2012

	Operating Fund			Capital Fund		Totals	
	Budget (Note 10)	2012	2011	2012	2011	2012	2011
Revenues (Schedule 1)							
Advanced Education, Employment and Immigration	\$ 6,255,579	\$ 6,865,907	\$ 6,586,241	\$ 16,000	\$ 231,029	\$ 6,881,907	\$ 6,817,269
Federal Government	144,837	170,524	150,692	-	-	170,524	150,692
Other revenue	3,914,135	3,717,228	3,349,416	54,000	-	3,771,228	3,349,416
	<u>10,314,550</u>	<u>10,753,659</u>	<u>10,086,349</u>	<u>70,000</u>	<u>231,029</u>	<u>10,823,659</u>	<u>10,317,378</u>
Expenses (Schedule 2)							
Agency contracts	1,083,669	1,348,752	979,797	-	-	1,348,752	979,797
Amortization	-	-	-	476,416	451,980	476,416	451,980
Equipment	218,381	177,469	222,101	-	-	177,469	222,101
Facilities	473,573	438,539	410,118	-	-	438,539	410,118
Information technology	98,541	47,359	57,608	-	-	47,359	57,608
Operating (Schedule 3)	1,426,982	1,638,348	1,316,914	-	-	1,638,348	1,316,914
Personal services	7,161,417	7,191,017	6,961,873	-	-	7,191,017	6,961,873
	<u>10,462,562</u>	<u>10,841,484</u>	<u>9,948,412</u>	<u>476,416</u>	<u>451,980</u>	<u>11,317,899</u>	<u>10,400,391</u>
Excess (deficiency) of revenues over expenses	<u>\$ (148,012)</u>	<u>\$ (87,825)</u>	<u>\$ 137,937</u>	<u>\$ (406,416)</u>	<u>\$ (220,951)</u>	<u>\$ (494,240)</u>	<u>\$ (83,014)</u>

See accompanying notes to the financial statements.

V. Statement of Changes in Net Assets

Statement 3

Parkland Regional College
Statement of Changes in Net Assets
for the year ended June 30, 2012

	2012						2012	2011
	Operating Fund			Capital Fund			Total	Total
	Restricted Internally	Unrestricted	Total	Invested in Capital Assets	Restricted Externally	Total		
Excess (deficiency) of revenues over expenses	\$ -	\$ (87,825)	\$ (87,825)	\$ (476,416)	\$ 70,000	\$ (406,416)	\$ (494,240)	\$ (83,016)
Net assets, beginning of year	744,847	302,588	1,047,435	4,251,837	104,569	4,356,406	5,403,841	5,486,857
Interfund transfers:								
Invested in capital assets	(90,557)	-	(90,557)	245,026	(154,470)	90,557	-	-
Externally imposed restrictions	-	-	-	-	-	-	-	-
Internally imposed restrictions	(107,845)	107,845	-	-	-	-	-	-
Net assets, end of year	<u>\$ 546,445</u>	<u>\$ 322,608</u>	<u>\$ 869,053</u>	<u>\$ 4,020,448</u>	<u>\$ 20,099</u>	<u>\$ 4,040,547</u>	<u>\$ 4,909,600</u>	<u>\$ 5,403,841</u>
Restricted details:								
	Beginning Balance	To Restricted	From Restricted	Ending Balance				
<u>Externally Restricted (Note 8)</u>								
Sustaining Capital	104,568	70,000	154,469	20,099				
	<u>104,568</u>	<u>70,000</u>	<u>154,469</u>	<u>20,099</u>				
<u>Internally Restricted (Note 9)</u>								
Facility Development	166,313		77,377	88,936				
Technology Purchases	195,083		85,557	109,526				
Staff Contingency	121,241	13,452		134,693				
Future Program Development	87,210		48,919	38,291				
	<u>569,847</u>	<u>13,452</u>	<u>211,854</u>	<u>371,445</u>				
Investment in 580673 Saskatchewan Ltd (Note 6)	175,000	-	-	175,000				
	<u>744,847</u>	<u>13,452</u>	<u>211,854</u>	<u>546,445</u>				
	<u>\$ 849,415</u>	<u>\$ 83,452</u>	<u>\$ 366,323</u>	<u>\$ 566,544</u>				

See accompanying notes to the financial statements.

VI. Statement of Cash Flows

Statement 4

Parkland Regional College
Statement of Cash Flows
for the year ended June 30, 2012

	<u>2012</u>	<u>2011</u>
Cash flows from (used in) operating activities		
Deficiency of revenues over expenses	\$ (494,240)	\$ (83,016)
Amortization of capital assets	476,416	451,980
	<u>(17,825)</u>	<u>368,964</u>
Change in non-cash working capital		
Decrease in accounts receivable	13,040	54,189
Decrease in prepaid expenses	9,014	(41,692)
(Decrease) in accrued salaries and benefits	(18,562)	(48,109)
Increase in accounts payable and accrued liabilities	37,000	146,083
(Decrease) in unearned revenue	<u>(175,957)</u>	<u>(17,858)</u>
Cash provided by operating activities	<u>(153,289)</u>	<u>461,577</u>
Cash flows from (used in) investing activities		
Purchase of investments	(513,679)	(9,342)
Proceeds from sale of investments	506,360	-
Purchase of capital assets	<u>(245,026)</u>	<u>(291,416)</u>
Cash used in investing activities	<u>(252,346)</u>	<u>(300,758)</u>
(Decrease) increase in cash	(405,635)	160,819
Cash, beginning of year	<u>850,731</u>	<u>689,912</u>
Cash, end of year	<u>\$ 445,096</u>	<u>\$ 850,731</u>

VII. Notes to Financial Statements

Parkland Regional College
Notes to Financial Statements
for the year ended June 30, 2012.

1. PURPOSE AND AUTHORITY

The Parkland Regional College offers educational services and programs under the authority of Section 14 of *The Regional Colleges Act*.

The Board of the Parkland Regional College is responsible for administering and managing the educational affairs of the College in accordance with the intent of *The Regional Colleges Act* and its regulations.

The College's objectives are to promote the social, economic and cultural development of the Parkland region of Saskatchewan by facilitating learning options and participating in community groups.

The College is exempt from the payment of income tax.

2. SIGNIFICANT ACCOUNTING POLICIES

Pursuant to standards established by the Public Sector Accounting Board, the College is classified as a government not-for-profit organization. These financial statements have been prepared in accordance with Canadian generally accepted accounting principles applicable to not-for-profit entities and include the following significant policies:

a) Fund Accounting

The accounts of the College are maintained in accordance with the principles of fund accounting. For accounting and reporting purposes, resources are classified into funds in accordance with specified activities or objectives:

(i) Operating Fund

The operating fund accounts for the College's program delivery service and administrative activities.

(ii) Capital Fund

The capital fund reflects the net book value of all capital assets of the College after taking into consideration any associated long term debt. The capital fund also includes contributions, interest and donations designated for capital purposes by the contributor. Also included in the capital fund are the appropriations for future capital expenditures.

b) Revenue Recognition

The College follows the restricted fund method of accounting for grants. Restricted contributions to general operations are recognized as revenue of the operating fund in the year in that the related expenses are incurred. Contributions restricted for capital assets are recognized as revenue of the capital fund in the year they are received or receivable.

Unrestricted operating grants are recognized as revenue of the operating fund when received or receivable. Tuition and fee revenue is recognized as the course instruction is delivered. Revenue from contractual services is recognized as the service is delivered.

c) Capital Assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Capital assets are amortized on a straight-line basis over their estimated useful lives, and are reported as an expense in the capital fund as follows:

Leasehold improvements	5% to 20%
Buildings	5%
Office furnishings/equipment	10% to 20%
Computer hardware	33%
Vehicles	20%

(Continued on next page)

Notes to Financial Statements

Parkland Regional College
Notes to Financial Statements
for the year ended June 30, 2012.

2. SIGNIFICANT ACCOUNTING POLICIES ... Continued

d) Use of Estimates

These statements are prepared in accordance with Canadian generally accepted accounting principles. These principles require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates. Differences are reflected in current operations when identified.

e) Financial Instruments

The College's financial instruments and their classification are as follows:

Financial instrument	Classification
Cash	Held for trading
Accounts receivable	Loans and receivables
Short-term investments	Held for trading
Accrued salaries and benefits	Other liabilities
Accounts payable and accrued liabilities	Other liabilities
Long-term investments	Held to maturity

Held for trading financial assets and liabilities are measured at fair value. Changes in the fair value are recognized in the Statement of Operations and Changes in Net Assets. For long-term investments, fair value is determined as cost plus accrued income, which approximates fair value. Loans and receivables and other financial liabilities are measured at amortized cost. Due to their short term nature, the amortized cost of these instruments approximates their fair value.

f) Investments

The investment in shares of 580673 Saskatchewan Ltd. is recorded using the equity method. The equity method is a basis of accounting for an investment whereby the investment is initially recorded at cost and the carrying value is adjusted thereafter to include the post acquisition earnings of the investee. Profit distribution from the investee reduces the carrying value of the investment.

g) Recent accounting pronouncement

In September 2010, the Public Sector Accounting Board approved an amendment to the introduction to the Public Sector Accounting Handbook. Effective for fiscal years beginning on or after January 1, 2012, government not-for-profit organizations are directed to use either the public sector accounting standards or public sector accounting standards for government not-for-profit organizations. The College is currently assessing the appropriateness and potential impact of the change in accounting standards on its financial statements.

(Continued on next page)

Notes to Financial Statements

Parkland Regional College
Notes to Financial Statements
for the year ended June 30, 2012.

3. ACCOUNTS RECEIVABLE

Accounts receivable are composed of the following:

	<u>2012</u>	<u>2011</u>
Saskatchewan Advanced Education, Employment and Immigration	\$ 72,579	\$ 66,259
Federal Government	57,365	41,449
Other	603,565	638,840
	<u>\$ 733,509</u>	<u>\$ 746,549</u>

4. CAPITAL ASSETS

	<u>COST</u>	<u>ACCUMULATED AMORTIZATION</u>	<u>2012 NET BOOK VALUE</u>	<u>2011 NET BOOK VALUE</u>
Land	\$ 14,000	\$ Nil	\$ 14,000	\$ 14,000
Leasehold improvements	24,765	17,097	7,668	9,072
Buildings	6,908,783	3,145,919	3,762,864	4,027,262
Office furnishings/equipment	241,453	143,917	97,536	106,045
Computer hardware	316,340	231,345	84,995	83,088
Vehicles	89,927	36,542	53,385	12,370
	<u>\$7,595,268</u>	<u>\$3,574,820</u>	<u>\$4,020,448</u>	<u>\$4,251,837</u>

5. INVESTMENTS

The College has invested \$510,197 (2011 - \$502,877) in provincial government bonds. These bonds mature in the years 2013 to 2014 and have an effective yield of 1.37 to 1.51%. The current market value of the bonds is \$510,197 (2011 - \$502,877). It is the intention of the Board to hold these bonds to maturity, therefore fluctuating market prices have not been reflected in the financial statements. The College has invested \$5 (2011 - \$5) in a Credit Union membership.

6. INVESTMENT IN 580673 SASKATCHEWAN LTD.

The College has invested \$175,000 to purchase all of the shares of 580673 Saskatchewan Ltd., operating as Western Trade Training Institute (WTTI). WTTI has a protocol agreement with Saskatchewan Apprenticeship to apprentice and upgrade training for crane and hoist operator trades and sub trades.

The most recent financial information available for WTTI is at July 31, 2012. This financial information has not been audited. The financial information is as follows:

• Total assets	385,835
• Total liabilities	189,156
• Shareholders' equity	196,679
• Revenue	211,070
• Expenses	191,679
• Net income	19,391
• Operating cash flows	75,833
• Investing cash flows	Nil
• Financing cash flows	Nil

(Continued on next page)

Notes to Financial Statements

Parkland Regional College
Notes to Financial Statements
for the year ended June 30, 2012.

7. UNEARNED REVENUE

Unearned revenue consists of transfers received to carry out specific activities in excess of the expenses incurred on those activities at the end of the fiscal year as follows:

	<u>2012</u>	<u>2011</u>
Saskatchewan Advanced Education, Employment and Immigration	\$ 167,367	\$ 344,097
Student tuitions	154,221	150,899
Other	1,200	3,749
	<u>\$ 322,788</u>	<u>\$ 498,745</u>

8. EXTERNAL RESTRICTION ON NET ASSETS

Saskatchewan Advanced Education, Employment and Immigration has funded \$20,099 (2011 - \$104,568) designated capital contributions to be used for future capital expenditures as per Statement 3. These externally restricted amounts are not available for other purposes without approval of Saskatchewan Advanced Education, Employment and Immigration.

9. INTERNAL RESTRICTION ON NET ASSETS

The Board of Directors of Parkland Regional College have placed internal restrictions on 2012 - \$546,445 (2011 - \$744,847) of net assets to be used for purposes as indicated in Statement 3.

10. BUDGET AMOUNTS

The budget amounts on these financial statements were prepared by Regional College Management and approved by the Board on April 26, 2011. The Minister approved the budget on July 21, 2011.

11. RELATED PARTY TRANSACTIONS

These financial statements include transactions with related parties. The College is related to all Saskatchewan Crown Agencies such as ministries, corporations, boards and commissions under the common control of the Government of Saskatchewan. Also, the College is related to non-Crown enterprises that the Government jointly controls or significantly influences.

Routine operating transactions with related parties are recorded at the rates charged by those organizations and are settled on normal trade terms.

	<u>2012</u>	<u>2011</u>
SaskTel	\$ 69,957	\$ 77,890
SaskPower and SaskEnergy	12,569	13,783
Saskatchewan Government Services	91,590	94,526

In addition, the College pays Provincial Sales Tax to the Ministry of Finance on all taxable purchases. Taxes paid are recorded as part of the cost of those purchases.

(Continued on next page)

Notes to Financial Statements

Parkland Regional College
Notes to Financial Statements
for the year ended June 30, 2012.

11. RELATED PARTY TRANSACTIONS ... Continued

The College brokerages course programs from Saskatchewan Institute of Applied Science and Technology. The amount incurred during the year amounted to \$564,478 (2011 - \$424,774).

The College brokerages course programs from the University of Saskatchewan. The amount incurred during the year amounted to \$141,789 (2011 - \$100,011).

The College brokerages course programs from the University of Regina. The amount incurred during the year amounted to \$139,077 (2011 - \$126,492).

12. FINANCIAL INSTRUMENTS

The College is exposed to credit risk from the potential non-payment of accounts receivable. The majority of the College's receivables are from the Provincial and Federal government, therefore, credit risk is minimal.

13. EMPLOYEE FUTURE BENEFITS

Employees of the College participate in one of three pension plans. Teachers and other employees requiring a teaching certificate participate in a defined benefit plan, the Teachers' Superannuation Fund (TSF) or Saskatchewan Teachers Retirement Plan (STRP). No matching contribution is made by the College nor does it have a financial obligation to the TSF or STRP. All other employees participate through the Municipal Employees' Pension Plan (MEPP) which is a multi-employer defined benefit plan. The last actuarial valuation of the MEPP indicated there was a surplus in the plan. The College's financial obligation to the MEPP is limited to making required payments to match amounts contributed by employees for current services. Pension expense for the year amounted to \$287,303 (2011 - \$277,260).

14. COMMITMENTS

a) Good Spirit School Division

Upon relocation to the new College facility at the Yorkton Regional High School in August, 2003, the College has negotiated a 10 year operating agreement with the Good Spirit School Division. The agreement specifies the cost-sharing of utility, insurance and maintenance costs, based on square footage occupied by the College. The agreement, effective September 1, 2003, is reviewed annually, and adjusted for increases / decreases in costs, square footage, and services provided.

b) Open Door Technology Inc.

Annual maintenance on Navision Software at approximately \$2,311 including taxes.

15. LINE OF CREDIT AGREEMENT

The College is currently utilizing Nil (2011 - Nil) of an established line of credit up to \$200,000 with the Royal Bank of Canada, Melville, Saskatchewan. Security for advances under the agreement consists of an assignment of grant proceeds due from Saskatchewan Advanced Education, Employment and Immigration.

(Continued on next page)

Notes to Financial Statements

Parkland Regional College
Notes to Financial Statements
for the year ended June 30, 2012.

16. LEASE AGREEMENTS

The College is obligated under the following lease agreements.

- a) **Instructional Facilities**
 - Treaty # Four Governance Centre, Fort Qu'Appelle, Saskatchewan, under a year to year agreement. The agreement covers use of the facility and grounds with annual rental of \$50,512. The agreement contains an option to renew at the end of the initial lease term.
- b) **Offices**
 - Administration office and classrooms located in the Melville Comprehensive School, Melville, Saskatchewan, under a ten year lease which expires August 31, 2017. Terms of the lease require Parkland Regional College to pay for its proportional share of the operating costs of the building.
 - Branch office and classrooms, Canora, Saskatchewan, located in the Canora Town Office under a five year lease agreement which expires August 31, 2015. Terms of the lease provide for annual payment of \$12,000 plus applicable taxes.
 - Branch office, and two classrooms, Kamsack, Saskatchewan, located in the Crowstand, under lease agreement that expires June 30, 2016. Terms of the lease provide for monthly rental of \$1,407 plus applicable taxes.
 - Branch office space, Yorkton, Saskatchewan, located at 32 Smith Street, under a five year lease agreement that expires September 30, 2013. Terms of the lease provide for annual payment of \$49,860 plus applicable taxes.
- c) **Equipment**
 - Toshiba Business Solutions covering eight photocopiers at various locations until June 2015. Terms of the lease call for annual rental payments of \$27,679 plus taxes.
- d) **Vehicles**
 - Toyota Canada, two Toyota Camry vehicles and one Toyota Sienna have been leased for a five year term ending June 2016. Monthly lease payments for the three vehicles total \$1,077.85 plus applicable taxes.

17. CONTINGENCIES

A union representing employees of an employer unrelated to the College has applied by Notice of Motion for an order quashing purported decisions of the Municipal Employees Pension Plan, relating to the application of actuarial surplus in the fund, as well as other relief. Several participating employers, including the College have been named. It is not possible to estimate the potential effect of the claim at this stage of the proceedings.

VIII. Schedule 1 of Operating Fund Revenues - by Function

Schedule 1

Parkland Regional College
Schedule of Operating Fund Revenues by Function
for the year ended June 30, 2012

	2012								2012 Total	Budget (Note 10) Total	2011 Total
	General	Skills Training		Basic Education		University Credit	Services				
		Credit	Non-credit	Credit	Non-credit		Learner Support	Counsel			
Provincial Government											
Advanced Education, Employment and Immigration											
Operating grant	\$ 2,907,246	\$ 29,800	\$ -	\$ 22,885	\$ -	\$ -	\$ 5,337	\$ -	\$ 2,965,268	\$ 3,552,854	\$ 2,966,386
Program payments	25,000	1,331,882	-	1,241,054	85,200	-	176,520	-	2,859,656	1,904,677	2,784,865
Other	-	192,370	29,876	-	738,572	-	54,038	-	1,014,856	786,933	632,148
	2,932,246	1,554,052	29,876	1,263,939	823,772	-	235,895	-	6,839,780	6,244,464	6,383,399
Other Provincial	-	23,627	-	-	2,500	-	-	-	26,127	11,115	202,842
	2,932,246	1,577,679	29,876	1,263,939	826,272	-	235,895	-	6,865,907	6,255,579	6,586,241
Federal Government											
Projects	-	-	121,897	-	48,627	-	-	-	170,524	144,837	150,692
Other Revenue											
Contracts	55,000	105,923	263,660	738,697	10,800	-	1,050	99,490	1,274,620	787,630	1,250,532
Interest	26,481	-	-	-	-	-	-	-	26,481	80,000	26,659
Rents	11,990	-	1,365	-	-	-	-	-	13,355	34,975	14,770
Resale items	8,411	183,867	46,630	-	2,525	2,750	-	42,560	286,743	217,469	235,203
Tuition	72,621	1,114,491	375,880	27,575	9,260	282,545	-	14,595	1,896,967	2,457,573	1,659,998
Other	49,271	12,458	935	40,320	26,729	1,448	70,257	17,644	219,062	336,488	162,255
	223,774	1,416,739	688,470	806,592	49,314	286,743	71,307	174,289	3,717,228	3,914,135	3,349,416
Total revenue	3,156,020	2,994,418	840,243	2,070,531	924,213	286,743	307,202	174,289	10,753,659	10,314,550	10,086,349
Total expenses (Schedule 2)	4,587,771	2,512,962	656,624	1,599,072	527,450	243,786	287,508	426,311	10,841,484	10,462,562	9,948,412
Excess (deficiency) of revenues over expenses	\$ (1,431,751)	\$ 481,456	\$ 183,619	\$ 471,459	\$ 396,763	\$ 42,957	\$ 19,694	\$ (252,022)	\$ (87,825)	\$ (148,012)	\$ 137,937

See accompanying notes to the financial statements.

IX. Schedule 2 of Operating Fund Expenses - by Function

Schedule 2

Parkland Regional College
Schedule of Operating Fund Expenses by Function
for the year ended June 30, 2012

	2012								2012	Budget	2011
	General	Skills Training		Basic Education		University	Services		Total	(Note 10)	Total
		Credit	Non-credit	Credit	Non-credit	Credit	Learner Support	Counsel			
Agency contracts	\$ 14,276	\$ 655,041	\$ 425,015	\$ 5,411	\$ 17,256	\$ 231,553	\$ -	\$ 200	\$ 1,348,752	\$ 1,083,669	\$ 979,797
Equipment	133,237	24,136	12,500	999	-	-	-	6,597	177,469	218,381	222,101
Facilities	364,893	41,452	270	15,574	13,068	2,160	-	1,122	438,539	473,573	410,118
Information technology	22,386	-	-	24,973	-	-	-	-	47,359	98,541	57,608
Operating (Schedule 3)	784,372	470,260	104,008	77,230	104,187	5,629	13,182	79,480	1,638,348	1,426,982	1,316,914
Personal services	3,268,607	1,322,073	114,831	1,474,885	392,939	4,444	274,326	338,912	7,191,017	7,161,417	6,961,873
	<u>\$ 4,587,771</u>	<u>\$ 2,512,962</u>	<u>\$ 656,624</u>	<u>\$ 1,599,072</u>	<u>\$ 527,450</u>	<u>\$ 243,786</u>	<u>\$ 287,508</u>	<u>\$ 426,311</u>	<u>\$ 10,841,484</u>	<u>\$ 10,462,562</u>	<u>\$ 9,948,412</u>
		<u>\$ 3,169,586</u>		<u>\$ 2,126,522</u>		<u>\$ 713,819</u>					

See accompanying notes to the financial statements.

X. Schedule 3 of Operating Expenses

Schedule 3

Schedule 3

Parkland Regional College
Schedule of Operating Expenses
for the year ended June 30, 2012

	2012	Budget (Note 10)	2011
	Total	Total	Total
Advertising	\$ 163,808	\$ 132,250	\$ 133,419
Association fees and dues	47,660	15,520	43,161
Bad debts	(1,851)	3,000	6,619
Financial services	41,750	35,000	35,390
In-service	77,314	91,573	40,048
Insurance	36,021	27,524	30,695
Materials and supplies	454,335	316,425	390,300
Postage, freight and courier	29,152	18,935	28,884
Printing and copying	16,950	29,100	16,199
Professional services	187,319	239,879	111,405
Resale items	280,145	195,954	210,070
Subscriptions	763	2,050	1,002
Telephone and fax	64,884	74,360	65,357
Travel	240,097	245,412	204,366
	<u>\$ 1,638,348</u>	<u>\$ 1,426,982</u>	<u>\$ 1,316,915</u>

See accompanying notes to the financial statements.

Glossary of Terms

ACCC: Association of Canadian Community Colleges

AE: Ministry of Advanced Education

ASRC: Association of Saskatchewan Regional Colleges

Casual Student: A participant taking courses, within a program group, that collective total is less than 30 hours. (Applies to Skills Training only.)

CEO: Chief Executive Officer

Completer: Any participant who has successfully completed course requirements or remained to the end of the program.

Distinct Student: An individual participating, over an identified period of time, in one or more program groups offered by the College.

EAPD: Employability Assistance for People with Disabilities.

EAL: English as an Additional Language

FLE: Full Load Equivalent. The total participant hours divided by the accepted full load equivalent factor for a program group.

FTE: Full Time Equivalent

Full-Time Student: Total number of students who are taking courses (within the program group) that collectively require a minimum average of 18 hours of scheduled class time per week for a program session with a minimum duration period of 12 weeks (both conditions need to be true). There are two exceptions:

(a) **Apprenticeship and Trade:** 240 hours (a complete level depending on the trade) is required; and

(b) **University courses:** 234 hours (6 courses at 39 hours) of scheduled class time for the academic year.

GED: General Educational Development

Graduates: Any participant who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution.

LINC: Language Instruction for Newcomers to Canada

OCSM: One Client Service Model (Student Information System database)

Opportunities: One enrollment in any course or program.

Participant Hours: The total time (in hours) that a student is actively involved in a program (courses) session.

Part-time Student: The number of students who are taking courses (within a program group) that collectively require less than an average of 18 hours of scheduled class time per week for a minimum duration period of less than 12 weeks but equal to or more than 30 hours in total. There are two exceptions:

(a) **Apprentice and Trade:** Totalling less than 240 hours of scheduled class time for academic year; and

(b) **University courses:** Totalling less than 234 hours

Program Delivery Centre: An established entity (campus, learning centre, office) that coordinates the delivery of programs and courses of a defined geographic area within the College region.

Program Group: A combination of SIS 'Program Area', Program Type or Program Category identified for the specific purpose of reporting student enrollments. Program Groups for reporting to the Ministry of Advanced Education, Employment & Immigration are:

Skills Training - Institute Credit (SIASST)

Skills Training - Institute Credit (Other Suppliers)

Skills Training - Apprenticeship & Trade

Skills Training - Industry Credit

Skills Training - Non-Credit (includes Industry Non-Credit, Community/Individual Non-Credit, and Personal Interest Non-Credit)

Adult Basic Education - Credit Adult 12

Adult Basic Education - Credit Adult 10

Adult Basic Education - Credit Academic GED

Adult Basic Education - Non-Credit Employability/Life Skills Training

Adult Basic Education - Non-Credit English Language Studies

Adult Basic Education - Non-Credit Literacy

University

PTA: Provincial Training Allowance

RPL: Recognition of Prior Learning

SCN: Saskatchewan Communications Network

SGEU: Saskatchewan Government and General Employees Union.

SIASST: Saskatchewan Institute of Applied Science and Technology

SIIT: Saskatchewan Indian Institute of Technologies

STEC: Saskatchewan Tourism Education Council

Student Enrollment: Student(s) enrolled in program(s) or course(s) that are part of a specific **Program Group**.